

**WELKOM  
TECHNICAL HIGH SCHOOL**



**SCHOOL ASSESSMENT PLAN  
2020**

**GET & FET  
GRADE 8 – 12**

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## **THIS POLICY IS BASED ON:**

CURRICULUM AND ASSESSMENT POLICY STATEMENT

NATIONAL PROTOCOL FOR ASSESSMENT

NATIONAL POLICY PERTAINING TO THE PROGRAMME AND PROMOTION  
REQUIREMENTS OF THE NATIONAL CURRICULUM STATEMENT



## PLANNING AND IMPLEMENTING OF ASSESSMENT 2020

### ASSESSMENT

- (1) Learners will be assessed internally according to the requirements as specified in the policy document, *National Protocol for Assessment Grades R – 12* and the Curriculum and Assessment Policy Statements.
- (2) School-Based Assessment is a compulsory component for the end of the year promotion marks.
- (3) The end-of-year assessment must consist of an end-of-year examination that is internally/externally set, marked and moderated, as specified in the policy document, *National Protocol for Assessment Grades R – 12* and the Curriculum and Assessment Policy Statements.

Number of formal assessments according to the guidelines: The number of formal assessment tasks to be recorded in each phase:

Table 1: Number of formal Recorded Assessment Task for Grades 8-9

LEARNING AREA	TERM 1	TERM 2	TERM 3	TERM 4	TOTAL
Language 1	8 (5) 9 (5)	8 (3) 9 (4)	8 (3) 9 (3)	8 (3) 9 (4)	8 (14) 9 (15)
Language 2	8 (5) 9 (5)	8 (3) 9 (4)	8 (3) 9 (3)	8 (3) 9 (4)	8 (14) 9 (15)
Mathematics	2	3	3	2	10
Natural Sciences	2	2	2	1	10
Social Sciences	2	2	2	2	8
Technology	2	1	2	1	6
Economic and Management Sciences	2	1	1	1	5
Life Orientation	2	2	2	2	8
Arts and Culture	2	4	2	4	12



Table 2: Number of formal Recorded Assessment Task for Grade 10-11

LEARNING AREA	TERM 1	TERM 2	TERM 3	TERM 4	TOTAL
Language 1	4	3	2	1	10
Language 2	3	3	2	1	9
Mathematics	2	2	2	2	8
Technical Mathematics	2	2	2	2	8
Physical Sciences	2	1	2	1	6
Technical Sciences	2	2	2	1	7
Life Orientation	2	1	2	1	6
Engineering Graphics and Design	10(4) 11(5)	10(4) 11(4)	10(6) 11(6)	PAT	10(11) 11(10)
Electrical Technology	1	1	1	2	5
Civil Technology	1	1	1	2	5
Mechanical Technology	1	1	1	2	5

Table 3: Number of formal Recorded Assessment Task for Grade 12

LEARNING AREA	TERM 1	TERM 2	TERM 3	TERM 4	TOTAL
Language 1	5	3	2		10
Language 2	4	4	2		10
Mathematics	3	2	2		7
Technical Mathematics	3	2	2		7
Physical Sciences	3	2	2		7
Technical Sciences	2	2	2		6
Life Orientation	1	2	1		4
Engineering Graphics and Design	7	5	7	PAT	20
Electrical Technology	1	1	1	PAT	4
Civil Technology	1	1	1	PAT	4
Mechanical Technology	1	1	1	PAT	4



## **RECORDING**

Dates for completion of formal assessment in a controlled environment.

TERM 1	TERM 2	TERM 3	TERM 4
20 March 2020	12 June 2020	18 September 2020	02 December 2020

See assessment plan 2020 for detailed assessment to be done in each phase.

Dates of assessment tasks according to planning may vary from actual dates. All assessment tasks for the term must be completed and marked before the start of the exam.

Seven levels of competence have been described for subjects listed in the *National Curriculum Statement Grades R - 12*. The various achievement levels and their corresponding percentage bands are as shown in Table 4 below.

Table 4: Scale of Achievement

<b>RATING CODE</b>	<b>DESCRIPTION OF COMPETENCE</b>	<b>PERCENTAGE</b>
7	Outstanding Achievement	80 – 100
6	Meritorious Achievement	70 – 79
5	Substantial Achievement	60 – 69
4	Adequate Achievement	50 – 59
3	Moderate Achievement	40 – 49
2	Elementary Achievement	30 – 39
1	Not Achieved	0 – 29

Recording must be done immediately after assessment.

Mark sheets must be available at all times.

Recording must be done in marks and not in levels.

Mark sheets must show the date and the maximum marks.

Mark sheets must correspond with Teacher Portfolio and Learner Portfolio.



## **REPORTING**

Reporting will take place 4 times a year.

### **Dates when receiving a progress report.**

03 April 2020

10 July 2020

02 October 2020

02 December 2020

### **Dates of Parents Evenings.**

7 April 2020

14 July 2020

6 October 2020

## **Internal Moderation**

Frequency: minimum of 4 times per year

Done by Subject Organizer and monitored by Subject Head

Moderation and Curriculum coverage reports to

GET: Mr J van den Berg.

FET: Me A Welman

### **Dates of Moderation:**

27 Jan – 31 Jan      Academic control of teacher's subject file.

20 April – 24 April    Academic control of teacher's subject file and learner's portfolios.

20 Jul – 24 Jul        Academic control of teacher's subject file and learner's portfolios.

12 Oct – 15 Oct        Academic control of teacher's subject file and learner's portfolios.

Curriculum coverage will also be done on a regular bases determined by the SMT.



Use the school's moderation tool.  
See annexures

- A (Academic control of teacher's subject file and learner's portfolios)
- B (Moderation of test / examination papers)
- C (Moderation of marked test / examination papers)

All test and exam papers must be moderated **5 days** before writing that particular paper.

**Procedures to follow when setting and moderating test / exam papers:**

Teacher sets the question paper.

Question paper must be moderated by moderator.

Educator, SMT member and principal must sign moderation form 5 days before writing that particular paper.

Original moderation form must be included with the question paper that must be photocopied.

Mrs E Greeff keeps the moderation forms in the book store.

All test / exam papers must be in the safe 2 days before writing that particular paper.

Other moderation forms must be handed in to:

GET: Mr J van den Berg.

FET: Me A Welman

\_\_\_\_\_  
PJH Swanepoel

Principal

Date: \_\_\_\_\_

